

PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT NO. 90

1100 E. Indiana Avenue, Pontiac, IL 61764

Minutes of the Board of Education – Regular Meeting

September 16, 2019 – 7:00 p.m.

Call to Order, Pledge, and Roll Call

The Pontiac Township High School District No. 90 Board of Education held its regular meeting in the Dr. Ronald J. Yates Memorial Library on Monday September 16, 2019. President Roger Corrigan called the meeting to order at 7:05 p.m.; the Pledge of Allegiance was recited. Board members Roger Corrigan, Mary Brainard, Nick Sartoris, Betty Murphy, Dale Schrock, John Clemmer, and Dale Schrock answered roll call. Mr. Lambert was absent. Also present were Administrators Jon Kilgore, Eric Bohm, Tera Graves and Board Secretary, Kelly Carter.

Budget Hearing: A motion to suspend the regular meeting and move into the PTHS and LACC FY2020 budget hearing was made by Mr. Clemmer and seconded by Mr. Sartoris. The motion was approved by voice vote of all members.

Public Comment: There was no public comment presented.

Mr. Kilgore presented the FY2020 PTHS budget to the Board. He summarized each fund. This budget was balanced in the operating funds and an overall budget surplus of \$252,423 is projected.

Mrs. Graves presented a balanced budget for the LACC FY 2020.

A motion to adjourn the budget hearing at 7:15pm and resume the regular board meeting was made by Mrs. Murphy and seconded by Mr. Clemmer. Motion was approved by voice vote.

Approval of Minutes: The minutes of the regular meeting of August 12, 2019 were approved on a motion by Mr. Schrock and seconded by Mr. Sartoris. Motion passed on a voice vote.

Approval of Bills and Requisitions

A motion was made by Mrs. Murphy and seconded by Mrs. Brainard to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; and the High School and LACC SBAA Activity Reports. Mr. Corrigan, Mrs. Murphy, Mr. Schrock, Mr. Sartoris, Mr. Clemmer & Mrs. Brainard voted “yea” on a roll call vote. Motion passed.

Recognition of Guests, Presentations, and Communications:

Annual Financial Audit Review- Rick Phillips of Phillips and Associates presented the FY 2018-2019 audit for PTHS with positive feedback. PTHS ended the year with a \$628,608 surplus and our financial profile score improved. He also presented the audit for the Livingston County Career Center.

Department Report – Mrs. Lisa Meyer, Guidance Office – Mrs. Meyer presented the board with an informative handout and presentation. Some of the following topics included first time online registration this school year was very positive. There were 594 students registered on registration day. The remaining students enrolled on late registration day. We currently have 693 students. The following services were reviewed: Dual Credit Courses, Heartland Community College partnership, Services for At-Risk students, Testing, and Guidance Curriculum. Mrs. Meyer and Mr. Flott have visited with all the freshmen classes and reviewed with the students their jobs and what they can do for them. Mrs. Meyer discussed how they are keeping the students of all grade levels on track to help them meet their future goals.

Financial Report: Mr. Kilgore gave his financial report projections for FY2020 ending with a \$252,423 surplus.

Fund Totals \$1,736,640.98 + Investments \$2,078,752.85 = \$4,815,393.83 total balances.

FUND BALANCES: EDUCATION FUND \$536,764.23, O&M FUND \$572,542.05, DEBT SERVICES \$16,661.09, TRANSPORTATION FUND \$1,285,745.24, IMRF/SS \$118,042.00, CAPITAL PROJECTS \$(311.78), WORKING CASH \$92,464.26, TORT (\$11,571.57), FIRE PREV & SAFETY \$126,305.46.

Board Business:

Annual Financial Report: Mr. Kilgore gave his financial report projections for FY2020 ending with a \$252,423 surplus. Mrs. Graves reported a balanced budget projection for FY2020.

School Calendar Update: Mr. Kilgore amended the original school calendar to allow for additional School Improvement Days.

Bullying Policy: Mr. Kilgore and Mr. Bohm presented the unchanged bullying policy for approval.

Principal's Report – The school has completed several drills such as, Fire, Code Red/Barricade, Tornado, and CPR/AED drills. All situations were very organized and handled in an appropriate manner. 350 plates were served at the Family Feast this year and was an increase from last year. Dates of Interest include: Oct 4th – Homecoming Assembly at 1:05 with the Parade starting at 2:30. October 11th-No School and Oct 14th- Columbus Day – No School.

LACC/EFE Director's Report – Mrs. Graves informed us that the FFA Convention will be held October 29th -Nov 2nd in Indianapolis, IN. LACC enrollment for the 2020 school year is 325 students which is a decrease of 6 students from last year. Mr. Hobart, auto teacher has been awarded 25k in new Milwaukee Tools for the classroom which he should be receiving soon.

Personnel Recommendations –The following personnel recommendations were presented:

Retirements:

- Helen Grove, Cafeteria (effective last day of the 2020 school year)

Extra and Co-Curricular Hires:

- Kiana Coomber, Assistant Girls Basketball Coach
- William McBride-Substitute Teacher
- Chuck Prong-Substitute Teacher
- Carol Arnolts- Substitute Teacher

Action Items:

- Approve the FY20 Budget for PTHS 90** - A motion was made by Mr. Clemmer and seconded by Mrs. Murphy to approve the FY20 budget for PTHS 90 as presented. Mr. Corrigan, Mrs. Murphy, Mr. Schrock, Mr. Sartoris, Mr. Clemmer & Mrs. Brainard voted "yea" on a roll call vote. Motion passed.
- Approve the FY20 Budget for LACC** - A motion was made by Mr. Schrock and seconded by Mrs. Brainard to approve the FY20 budget for LACC as presented. Mr. Corrigan, Mrs. Murphy, Mr. Schrock, Mr. Sartoris, Mr. Clemmer & Mrs. Brainard voted "yea" on a roll call vote. Motion passed.
- Approve the school calendar change for additional School Improvement (SIP) Days as presented.** - A motion was made by Mrs. Brainard and seconded by Mr. Clemmer to approve calendar change. Mr. Corrigan, Mrs. Brainard, Mr. Schrock, Mr. Sartoris, Mrs. Murphy & Mr. Clemmer voted "yea" on a roll call vote. Motion passed.
- Approve the Bullying Policy for the 2019-2020 school year.** - A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to approve the Bullying Policy as presented. Mr.

Corrigan, Mrs. Brainard, Mr. Schrock, Mrs. Murphy, Mr. Clemmer and Mr. Sartoris voted “yea” on a roll call vote. Motion passed.

- e. Approve the Retirement of Helen Grove effective the last day of the 2020 school year:**
A motion was made by Mr. Schrock and seconded by Mr. Sartoris to approve the retirement of Helen Grove as presented. Mr. Corrigan, Mrs. Brainard, Mr. Schrock, Mrs. Murphy, Mr. Clemmer and Mr. Sartoris voted “yea” on a roll call vote. Motion passed.

- f. Approve Extra-Curricular Hire of Kiana Coomber as Assistant Girls Basketball Coach, William McBride, Chuck Prong, and Carol Arnolts as Substitute Teachers -** A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to approve personnel hires. Mr. Corrigan, Mrs. Murphy, Mr. Sartoris, Mrs. Brainard, Mr. Schrock and Mr. Clemmer voted “yea” on a roll call vote. Motion passed.

Upcoming Action Items, Activities, and Meetings:

Finance Committee Meeting: Monday, October 21, 2019 @ 5:45 pm

Next BOE Meeting: Tuesday, October 21, 2019 @ 7:00 pm

Adjournment

A motion was made by Mr. Sartoris and seconded by Mrs. Murphy to adjourn. Motion passed on a voice vote. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Roger Corrigan, Board President

Kelly Carter, Board Secretary